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DD/S
56-4292

14 December 1956

MEMORANDUM FOR: Assistant Deputy Director (Support)

SUBJECT : 13 December 1956 Meeting Consolidated Charities
Policy Board - Hungarian Relief Campaign

1. This memorandum is for your information.

2. There will be no special drive for additional funds. Representatives for Director and DD/I wanted a separate appeal for funds. However, the majority felt this would be unwise. The decision was to make the donation from the surplus cash on hand after making the allocations on the 1956 Consolidated Charities Drive.

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3. A memorandum is being drafted by Messrs. [redacted] and [redacted] (Pers) for signature of DCI advising Agency personnel that the donation is being made from unallocated funds remaining from the recent Consolidated Charities Campaign. However, Agency personnel desiring to make additional contributions may make them directly to Red Cross - Hungarian Relief Fund or to the ESB, Office of Personnel, for transmittal to the Red Cross.

4. It was stated that the Director desired a substantial contribution by the Agency. The Director of Personnel suggested \$5,000. I suggested, and others agreed, that we should not contribute a sum in excess of the cash surplus on hand at this time. We knew that some of the unpaid pledges will be honored but cannot be sure just how much will be received. We should also retain a sum sufficient to take care of possible emergencies which might occur before the next drive.

5. After discussion, it was agreed that the Agency could donate \$3,000 to the Hungarian Relief Drive. It was felt that this would satisfy all concerned. [Our on duty strength at headquarters

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6. All contributions received by 31 December will be included in the 1956 Campaign figure. At that time, the final figures will be compiled. Contributions received subsequent to 31 December will not be included in the 1956 Campaign data.

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7. The attached is a preliminary report on the allocation of funds collected in the 1966 Drive. In those instances where the designations did not equal the amounts allocated last year, the 1965 allocation has been used. This report will be the subject of the next committee meeting.

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DD/S Representative

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Attachment

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